



SOUTH MALDA COLLEGE

West Bengal Govt. Aided Degree College (Estd. 1995)

Affiliated to University of Gour Banga

P.O. - Pubarun, Dist.-Malda, PIN-732215

E-Mail: southmaldacollege1995@gmail.com

Memo No.

Tender Notice No: 23/SMC/Tender/25 Date: 29.07.2025

Tender Notice for supplying Security Services

Sealed quotations are invited from the authorized dealers/agencies to quote their lowest possible rate for the supply of the **Security Services on contractual basis** (both to be quoted for daily and monthly basis) for one year at South Malda College, P.O. Pubarun, Dist. Malda PIN 732215.

Consignment in details:-

Sl. No.	Name of the Service	Details	Requirement
1.	Security Service	One Security Personnel for timing from 9:00 am to 5:00 pm on daily/monthly basis on all working days except Sundays/Public Holidays.	The security personnel must be physically fit, alert and well-disciplined and must have professional expertise.

The quotations must be submitted to the college office during 12:00 noon to 4:00 pm or be sent by post. Last date for submission of quotation is **18.08.2025 (up to 4:00 p.m.)**. Date of opening of quotation is **20.08.2025 at 2:00 pm**.

Terms & Conditions:-

- The sealed cover should be duly superscripted with the Tender Notice No. & date and name of the item quoted in block letter.
- The rate must be quoted daily/monthly basis.**
- Please make sure to mention unit price and cumulative price that should be inclusive of all taxes, duties and other charges.
- Rate should be quoted in Indian Rupees (INR) only. Rate and amount of GST is to be specified in the quotation.
- The bidder must be GST-Registered (photocopy of the GST Registration Certificate to be provided along with the quotation). Quotations of the unregistered dealers would be summarily rejected.
- The quotations should be made by the bidders in their original letterheads clearly indicating the aforesaid goods/articles/services in details.
- Payment will be made after successful delivery of the services. No advance payment will be entertained.
- The quoted rate must be valid for a period of 180 days from the date of closing of the tender.
- The tender notice number and date must be quoted on all correspondences and those should be duly signed and sealed.
- The tenderer is at liberty either himself or to authorize not more than one representative to be present at the opening of the tender. The representative must bring along with him a letter of authority and proof of identification.
- Sealed quotations must be superscripted with tender no. and addressed to:
The Principal, South Malda College, P.O. Pubarun, Malda, West Bengal, 732215
- The Purchase Committee, South Malda College reserves the right to accept or reject any quotation in part or full without assigning any reason thereto.
- In all cases of disputes, the decision of the Purchase Committee shall be final & binding on you.

Sd/-
Principal
South Malda College

Principal
SOUTH MALDA COLLEGE
P.O. Pubarun, Dist. Malda

